



The Field Trip Fund

February 2018

Dear Glen Rock Middle School and High School Staff,

We are excited to report that since the launch of the **Field Trip Fund** and Planning Committee last December, four staff members have already requested and been awarded financial and planning assistance. We are proud to be part of sending roughly 130 students on trips that enriched and supplement their regular classroom activities.

We want to do more! Please let us know if you have a trip in mind and would like help with funding or planning, or both. I have included updated guidelines below that will clarify the opportunity.

Teachers should review/approve their field trip ideas with their principal first. Once approved, contact me to put our committee on the case for organizing and booking the trip. You can reach me at hollysgoshin@gmail.com or at 201-320-0510.

Updated Field Trip Fund Guidelines

1. The Field Trip Fund Planning Committee can help faculty **PLAN** their one-day field trips. Please note: The following types of trips are beyond the purview of the Fund and are **NOT** eligible for funding.
 - ⊘ **existing field trips**
 - ⊘ **overnight field trips**
 - ⊘ **clubs and sports field trips**
2. Students must pay the first \$20 of their field trip cost. If the per-pupil cost exceeds \$20, funds may be awarded up to an additional \$50 per child, with a maximum total Field Trip Fund donation of \$1,000.
3. The Planning Committee cannot arrange or organize bus transportation.

Thanks for all you do!

Holly Goshin: HSA Field Trip Fund Chair hollysgoshin@gmail.com | 201-320-0510



Glen Rock Middle School/High School
Home and School Association

The Field Trip Fund Application

February 2018

Brief description of trip: _____

Number of students: _____

Name of Class: _____

Date of Trip: _____

Once we receive this information, it will be presented to the Board of Education for approval for (up to) a \$1000 grant.

Please return to Holly Goshin, HSA Field Trip Fund Chair hollygoshin@gmail.com | 201-320-0510